

BY-LAWS
Of
THREE LAKES DEVELOPMENT
ASSOCIATION

ARTICLE I

Name

Section 1 - **Name**

The name of this organization shall be the Three Lakes Development Association.

Section 2 - **Address**

The principal office of the Association shall be in the home of the current President and the official address shall be tbd

Section 3 - **Organization**

This Association shall be organized as a non-stock non-profit corporation.

ARTICLE II

Purpose

The purpose of this organization is to:

- a. promote both water and vehicle safety;
- b. promote and practice weed control both in the lakes and adjacent lake property;
- c. promote reforestation and general beautification of lake property;
- d. promote removal of fire hazards and encourage prevention of forest fires;
- e. help prevent trespassing, vandalism and other illegal activity on private lake property by collective agreements;
- f. promote re-stocking of game fish in the lakes with public access;
- g. discourage commercial exploitation of the lake area by members and non-members; and
- h. promote the common welfare of all area residents by mutual agreements and collective action.

ARTICLE III

Membership

Membership in this Association shall be open to all adults who own or lease property adjoining lakes Dodo, Elora, Rose, Shissler, Strand and Winkle or who own or lease property which borders on County Highway 49 between Highway 53 and the CN Railroad.

ARTICLE IV

Dues

Section 1 - Dues

The annual dues for membership in this Association shall be set by a majority vote of the Board of Directors. Dues shall be payable no later than the spring membership meeting in the year they are due.

Section 2 - Penalty for Nonpayment of Dues

Members who fail to pay their dues by the spring membership meeting of the year in which they are due will be billed and if not paid by the fall meeting will be dropped from membership. To be reinstated a past member must pay current year and next year's dues.

ARTICLE V

Meetings

Section 1 - General Meetings

a. Spring Meeting

The general membership of this Association shall meet on a Saturday morning during the first half of June of each year.

b. Fall Meeting

The general membership of this Association shall meet on a Saturday morning during the last half of August of each year.

Section 2 - Board of Directors Meetings

The Board of Directors shall meet quarterly at a time and place within the Three Lakes area selected by the President.

Section 3 - **Special Meetings**

Special meetings may be called by the President of the Board of Directors or shall be called by the President upon the written request of 25 percent of the membership.

Section 4 - **Quorum**

Those members present at an official meeting of the membership of this Association shall constitute a quorum.

Section 5 - **Order of Business**

The Order of business at meetings shall be as follows:

- a. Call to order;
- b. Reading and approval of minutes of previous meeting;
- c. Reports of officers (treasurer, president, vice-president);
- d. Reports of committees;
- e. Unfinished business;
- f. New business;
- g. Adjournment;

Section 6 - **Changes**

The order of business may be altered or suspended at any regular meeting by majority vote of the attending members.

ARTICLE VI

Officers

Section 1 - **Officers**

The elective officers of this organization shall be President, Vice-President, Treasurer, Secretary and a Director from each of the four representative districts of Lake Dodo, Lake Elora, Rose Lake, Strand Lake and a Director-at-Large.

Section 2 - **Term of Office**

Each elective officer shall take the office on Labor Day following the Fall Meeting at which they are elected and shall serve a two-year term.

Section 3 - **Vacancy**

Vacancies in any office may be filled by appointment by a majority vote of the Board of Directors.

Section 4 - **President**

The President shall communicate matters to promote the welfare and increase the usefulness of this organization directly to the membership and the Board of Directors at any lawful meeting or at such other times deemed proper. The President shall preside at all meetings, appoint committee chairpersons, and serve as ex-officio member of all committees.

Section 5 - **Vice-President**

The Vice-President will assist the President in performing whatever duties may be assigned. The Vice-President shall serve as ex-officio member of all committees and shall preside at meetings in the absence of the President.

Section 6 - **Treasurer**

The Treasurer shall keep an account of all monies received and expended, shall keep a roster of all members, levy and collect dues and assessments, and make expenditures authorized by the Board of Directors. Prior to the first regularly scheduled meeting, the Treasurer shall submit to the Board of Directors a proposed budget for the upcoming year. The budget will be approved by a majority vote of the Board of Directors. All funds, books and vouchers used by the Treasurer are subject to verification and inspection by the Board of Directors. At the completion of the term in office, the Treasurer shall deliver to the Treasurer-Elect or the President-Elect all books, money and other property.

Section 7 - **Secretary**

The Secretary shall give written notice of all meetings to the membership. During these meetings, it is the Secretary's duty to take minutes and report all correspondence to the membership. The Secretary must also keep a roster of the members and all committees. The Secretary shall notify members of the upcoming meetings, prepare official correspondence, and keep the permanent records of the Association. At the completion of a term in office, the Secretary shall deliver to the Secretary-Elect or the President-Elect all books, records or other property.

Section 8 - **Compensation**

No elected officer or director shall receive compensation for services to the Association.

ARTICLE VII

Board of Directors

Section 1 - Membership

The Board of Directors shall consist of the four elected officers and the five elected directors.

Section 2 - Duties

The Board of Directors shall have supervision and control of the affairs of the Association, shall determine its policies or changes therein, within the limits of the By-Laws, shall actively pursue its objectives, and shall have discretion in the disbursements of its funds.

Section 3 - Meetings

The Board shall meet quarterly at a time and place within the Three Lakes area selected by the President. Meetings may also be conducted solely by one or more means of remote communication through which all of the members may participate with each other during the meeting, if the number of members participating in the meeting would be sufficient to constitute a quorum. Participation in a meeting by that means constitutes presence in person at the meeting. Each Director deemed present is allowed one vote, whether that vote is in person or via electronic means.

Section 4 - Quorum

Five members of the Board of Directors shall constitute a quorum at any meeting of the Board. Any less number shall adjourn until a quorum be present.

Section 5 - Absences and Vacancies

Any member of the Board of Directors unable to attend a meeting shall communicate to the President, stating the reason for the absence. If a director is absent from two consecutive meetings, for reasons that the Board has failed to find sufficient, their resignation may be deemed to have been tendered and accepted. Any vacancy that may occur on the Board of Directors may be filled by appointment by the Board for the unexpired term.

ARTICLE VIII

Nominations, Elections and Votes

Section 1 - Nominations

The Past-President shall serve as chair of the nominations committee and shall, with the assistance of the President, select three persons to serve as members of the nominations committee. The nominations committee will submit to the president a written record of each willing candidate for each office or directorship expired or vacated. Nominations from the floor may be made by any member. Such a nomination must be accompanied by a written confirmation that the nominee is willing to serve if elected.

Section 2 - **Election**

Election of officers and directors shall be held at the Fall Meeting.

Section 3 - **Votes**

Adult members, maximum of two, of each membership are eligible to vote, whether in person or via electronic means. Only votes received and tallied during the meeting are valid.

ARTICLE IX

Fiscal Year

The fiscal year of this Association shall commence on January 1st and shall end on December 31st of each year.

ARTICLE X

Logo

The Association shall have a logo of such design the Board of Directors may adopt.

ARTICLE XI

Committees

The President, subject to the approval of the Board of Directors, shall appoint such committees or subcommittees necessary to carry out the goals, purposes, and objectives of the Association.

ARTICLE XII

Publications

This Association will publish and distribute a Newsletter as often as

is reasonable and at least times annually. The editor shall be appointed by the President.

ARTICLE XIII

Amendments

These By-laws may be amended, in whole or in part, by a majority of the membership attending the general membership meeting at which they are presented. Proposed amendments shall be published in the Newsletter prior to the meeting at which they will be presented for a vote.